





**TERMS AND CONDITIONS OF THE FINANCIAL AGREEMENT**

*In consideration of services performed by the Gingerbread Azalea, LLC, Gingerbread Seminole, LLC and Gingerbread Carillon, LLC the undersigned parents and/or guardians agree to the following conditions concerning tuition and fees:*

- 1 The registration fee is paid annually and is non-refundable and will be charged to your account.
- 2 Sibling discount is \$20.00 per week
- 3 \_\_\_\_ Notification of all withdrawals must be made at least two weeks prior to the date of withdrawal by completing the Notice of Withdrawal form. The form must be completed and received by the school office at least two weeks prior to the date of withdrawal. If a parent or guardian withdraws a child without two weeks notice, responsibility remains for two weeks tuition.
- 4 On Monday morning, we will process your account for the current tuition balance, along with any applicable fees. These may include pizza lunch fees, late payment fees, late pickup fees, and/or registration fees.
- 5 \_\_\_\_ **A late fee of twenty-five (\$25.00) dollars will be charged when payment is not processed due to insufficient funds in your account. The school reserves the right to dismiss a child from the school if an account becomes delinquent.**
- 8 There is no reduction in tuition when school is closed for in-service days, unexpected emergencies causing school closures, inclement weather, or holidays such as Labor Day, Thanksgiving, New Year’s Day, Memorial Day, etc. Please refer to the 2026-2027 school calendar.
- 9 There is no reduction in tuition when a child is absent for any reason including illness and vacations.
- 10 Early Learning Coalition (ELC) procedures require School Readiness parents to sign in and out daily, with accurate arrival and dismissal times and the parent’s signature. ELC allows up to three absences per month. Parents are responsible for any fees that remain unpaid due to failure to comply with any and all ELC procedures.
- 11 Parents are responsible to comply with Voluntary Prekindergarten Program (VPK) standards and policies if child is enrolled in the VPK Program. Parents are responsible for any fees which remain unpaid due to failure to comply with any and all VPK standards and policies.
- 12 \_\_\_\_ The fee for children picked up late is \$2.00 for every minute.
- 13 \_\_\_\_ Vacation Policy-The school will close from 12/21-12/25 for the winter holiday. Tuition is not charged for that week. Full week tuition will be due on Monday, 12/28/25. If you choose to take additional vacations, you will be responsible for
- 14 If a child damages or destroys school property, parents will assume full responsibility.
- 17 If an attorney is retained to collect any amounts due hereunder, parents and/or guardians agree to pay a reasonable attorney’s fee and any court costs.
- 18 Carillon Location Only-Employees working on site at the Carillon Business Park will receive a \$5.00 discount per week, per child (full time only).
- 19 To claim childcare on your taxes you will need to complete the IRS form titled “Credit for Child Care Expenses” form #2441. When completing this form, you will need the following information:

**Tax I.D. Numbers:** Azalea: 412848992 Bardmoor: 412907979 Carillon: 412880704

***I HAVE READ AND UNDERSTAND THE TERMS AND CONDITIONS OF THE FINANCIAL AGREEMENT AND HEREBY OBLIGATE MYSELF TO THESE FINANCIAL ARRANGEMENTS.***

\_\_\_\_\_  
Parent or Legal Guardian’s Signature

\_\_\_\_\_  
Date

(Rev 2/11/2026)

Please, initial points 3, 5, 12, and 13 of the agreement.